



Notice of Appeal to the Commissioner of Valuation



An Agency within the Department of
Finance and Personnel
www.dfpni.gov.uk

Before completing please read the notes overleaf.

Postal address of property under appeal. (See note 2)

Postcode

Property ID

(see District Valuer's Certificate)

Total NAV and or Capital Value under appeal £

Please state reason for objecting to District Valuer's Certificate and the alteration desired :

Details of Appellant. (See note 3)

Appellant's name	
Address	
Postcode	Daytime telephone no.

Please state capacity in which submitted :

Occupier? Owner? Agent? Other?

(Please specify above)

If you are NOT the owner / occupier of the property please see note 4 and supply the following information :

Name and address of occupier

Name and address of owner

Signature of Appellant Date

Please return to : **The Commissioner of Valuation**
HQ Appeals Section
Queen's Court
56-66 Upper Queen Street
Belfast BT1 6FD

Notes for Guidance

Note 1

Please note that this appeal will not be accepted unless it is received within 28 days of the date of service of the District Valuer's Certificate in respect of this property.

Note 2

- a* Please enter the full postal address (*including postcode*) of the property whose value is being appealed. This address is shown on the District Valuer's certificate.
- b* The Property ID is shown on the District Valuer's certificate.

Note 3

Please give full details of your name and address and a daytime telephone number where you may be contacted.

Note 4

Article 51(3)(c) of the Rates (NI) Order 1977 states that where the appellant is not the owner, or is not the occupier, of the hereditament, he / she shall state the name and address of the owner or occupier, or if required, both.

Article 51(4) requires that the appellant shall serve a copy of the notice of appeal on :

- a* the occupier of the hereditament to which the appeal relates, where not the appellant, and
- b* the owner of the hereditament where he / she is not the occupier or the appellant.

Note 5

The Commissioner of Valuation will acknowledge receipt of the appeal within 2 weeks.

If you have any queries please ring HQ Appeals Section on (028) 9054 3774